



**STATE OF NEW HAMPSHIRE  
PUBLIC EMPLOYEE LABOR RELATIONS BOARD**  
GAA Plaza, Bldg. #1, 153 Manchester St., Concord, New Hampshire 03301

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\_\_\_\_\_

Case No. \_\_\_\_\_

ULP ☐ CERT/MOD ☐ OTHER ☐

**PRE-HEARING WORKSHEET**

Submitted by: \_\_\_\_\_ Counsel ☐ Respondent ☐  
Representative ☐ for Complainant ☐

Address: \_\_\_\_\_ Telephone/Fax \_\_\_\_\_  
\_\_\_\_\_ E-Mail: \_\_\_\_\_

1) Summary of issue(s) set forward for hearing:

(A)

(B)

(C)

2) Identify any procedural issues that need to be addressed:

3) Identify your intended witnesses by name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) How long do you expect your presentation of witnesses to take? \_\_\_\_\_ hours.

5) Describe the exhibits that you intend to offer or introduce (indicate document date, if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6) List any business days between the dates of \_\_\_\_\_ and \_\_\_\_\_ that you are **not** available to attend a hearing: \_\_\_\_\_

7) This form **MUST** be filed with the PELRB no later than \_\_\_\_\_.

8) I certify that I have provided a copy of this document by first class mail, postage prepaid, on \_\_\_\_\_,  
to \_\_\_\_\_ who represents the opposing party. (date)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_